7 February 2022

1. Attendance - Cllr Tricia Storey - Chair; Cllr Tony Lenc - Vice Chair

 Cllr Barney Byfield; Cllr James Stephenson

 Kate Bowden - Clerk

 Cllr Tim Grogan

 5 members of the public were present

1. Apologies received from Cllr Carl Vitty
2. There were no Declaration of Interests
3. Cllr Tim Grogan from SDC updated the meeting with regards to what SDC were currently doing with regards to fly tipping and gave information regarding covert cameras. It was agreed that the PC would welcome the use of a covert camera and will notify Cllr Grogan of the location and send evidence in support.
4. **Public Questions and Issues -** A resident has requested that the guttering on the shed in the allotment be repaired to enable water to fill the water butt. This was agreed - Clerk/Cllr Lenc
5. The Minutes of the Parish Council Meeting held on 10 November 2021 were approved and signed.
6. Matters arising from the Minutes of 10 November Parish Council meeting
	1. Update on speed issues/Wentedge Road lay-bys – see item 15.1
	2. Update on Stone Planters - Cllr Lenc informed the meeting that owing to the incompetence of SDC we have had to draw up and send further plans for Wentedge Road and Pinfold. We are waiting for the licences.
	3. The resident spokesperson for Hodge Lane has requested larger signs positioned before the lamp post. Clerk to make enquiries
	4. The VAS on Wentedge Road is now working well.
	5. Affordable Housing was discussed. It was unanimously agreed that the PC would request that the proposed survey be carried out - Clerk to write to Matthew Brown.
7. Business Continuity Planning was discussed. It was agreed that the Clerk complete the documentation and highlight any gaps.
8. YLCA model letters to support remote meetings – The PC does support remote meetings and will write to the local MP and Minister accordingly.
9. It was confirmed that the PC agreed for BAG members to donate £500 from BAG funds to YWT for professional services.
10. Rural Crime – much discussion took place regarding Crime in our Villages. LSPC and KSPC held an informal meeting on 26th January and it was agreed to produce a leaflet to update the Villagers. This decision was ratified by the PC today. The leaflet has been sent for printing and will be distributed this weekend.
11. Street Lighting - it was agreed that an email be sent regarding the need for further street lighting at night throughout the Village. The PC is waiting for a reply regarding lighting on Manor Close.
12. Unitary Council - and update has been circulated for information – a letter of concern to be drafted for approval.
13. **Village Green and Village Matters**
	1. See below
	2. Cllr Byfield has discussed the school involvement with the preparation of posters relating to dog fouling and they are keen to be involved. It was agreed to offer a prize for the ones the PC uses. Cllr Stephenson is to look at the cost of stencils and paint for the pavements. We are aiming to implement these w/c 21.2.22
	3. The reports from the ‘green’ survey to residents was discussed. It was agreed that with the minimal responses received there doesn’t seem to be an appetite at this time to go ahead but we can always revisit this at a later stage.
	4. It was agreed to purchase a further green waste bin for use on the Village Green.
	5. The footpath sign which has disappeared from Main Street has been located. Cllr Lenc is to assess its condition when it is retrieved.
	6. It was agreed to write to LSPC supporting the initiative re Remembrance Day.
	7. Queen’s Platinum Jubilee - the events team is forging ahead with plans. It is proposed that an event is held at the Shoulder on Sat 4th and street parties on Sunday 5th plus other initiatives.
14. **Highways Matters**
	1. Wentedge Road repairs and lay-bys - Cllr Stephenson informed the meeting that it has been agreed with Highways to fill in the lay-bys and make up the verges. Bollards are to be requested.
	2. 20s Plenty Campaign - Cllr Storey has registered the PC in support of this.
	3. It was proposed that the Clerk circulate dates for the CSW to be carried out once per month. It was agreed to notify the speed unit that as we have had no motorbike units to do speeding checks, we would request that we work towards doing further CSW in the areas of Wentedge Road and Water Lane.
	4. The latest information regarding the A1 upgrade between Darrington and the M18 was discussed. It was agreed that Cllrs would keep ears to the ground for any further news.
	5. Speeding/roundels/csw issues – seen item 15.3 above
15. **Allotments and Cemetery**
	1. **Update on Cemetery issues**:
	2. Clearing the site for the Garden of Remembrance will begin on 19/20 Feb
	3. Removal of the Laurels - quotations are being sought
	4. Fence repairs – Efforts are being made to determine who owns the fence.
	5. Fees for interment of ashes incorrect at last meeting – confirm £100 not £150
16. **Correspondence**
	1. Letter from Mr D Pope thanking the Council for dealing with the matter of the water meter.
	2. All Cllrs have agreed that the Clerk monitor emails before sending.
	3. It was agreed that the Chair and Clerk look at a system to assist Cllrs with emails.
17. **Financial Matters**
	1. Payments:Donation to Gale Common JR £50; Room hire £20: Danny October £140; Christmas Tree Lights £53.78 and £50.97; HP ink £3.49; Diary £5.60; £1740 RD Services for Fence; Clerk Salary - £600; HMRC Tax £151.79; HP Ink £3.49; Printing £31.50; Wix website £51.48; Christmas Trees £1101.42; PW Signs £30.00; Defibrillator Pads £92.34;
	2. Income: £93 x 3 for sponsorship of Christmas Trees; £300 purchase of plot;
	3. Confirm annual Precept - £8213.38
	4. The Chair is to look at the Wayleave proposal for a 20-year agreement with Northern Powergrid.
	5. £1412 has been donated towards the preparation of the Garden of Remembrance by Cllr John McCartney. It was noted that all expenditure has to be carefully monitored and listed on relevant documentation.
	6. First Impressions quotation for hanging baskets was looked at. Clerk to ask Paul Hamby for a meeting.
18. **Planning Matters**
	1. Wentedge Quarry - it was noted that the Liaison Committee had still not been set up. YWT has been supported in their complaint regarding the first Discharge of Condition application for Went Edge Quarry.
	2. 2021/0608/HPA **Permitted** extensions and increasing roof pitch and ridge to provide accommodation in the loft space with erection of detached garage and formation of new driveway at 21 Springfield Crescent, Kirk Smeaton
	3. 2021/0745/CPP **Permitted** lawful development certificate for proposed loft conversion with dormer to rear and installation of second floor window to the side elevation at Went Edge House Wentedge Road, Kirk Smeaton.
	4. 2021/1265/MAN2 **Permitted –** non material amendment to 2020/0990/HPA proposed alteration of existing dwelling and replacement of existing domestic outbuilding at Hazelnut Cottage, Kirk Smeaton.
	5. **New Application -** 2021/1532/HPA PROPOSAL: Extension to ground floor with new internal works and slight demolition works. LOCATION: Walden Meadows, Pinfold Lane, Kirk Smeaton
	6. **New Application** - 2021/1362/FUL

Mr & Mrs Lighton Riverside Farm, Water Lane, Kirk Smeaton

Erection of two storey side extension, barn conversion, stable change of use to annexe and proposed swimming pool following demolition of an existing single storey extension and conservatory.

2 members of the Lighton family were present for this discussion. Mrs Lighton explained that they were doing all they could to minimise any disruption with the renovations to this property. At the request of the Conservation Officer, the proposed rear extension has now been reduced by 3.6 metres. Phase 1 will be the renovation of the farmhouse and phase 2 will be the renovation of the annexes and the outbuildings. It is proposed to finish the work within 18 months.

1. **Any Other Business *for information -*** Cllr Byfield confirmed agreement to the writing off of one set of Christmas lights. Cllr Stephenson suggested a welcome pack for new residents. The restoration of the water trough on Main Street was proposed.
2. **Matters in Private -** Unanimous agreement to the retrospective payment to the Clerk for extra hours worked since 2019.
3. **Date of next Meeting: 9 March 2022 at 6pm**